



SIPPICAN ROD & GUN CLUB

INCIDENT REPORT

(Safety Violations, Club and Range Rules, Range Courtesy)

(The only way in which a member's complaint or serious infringement of the Club's rules or policies can be considered is by the individual(s) completing this memo and delivering it to a Board Member. The complaint will then be reviewed by the board and dealt with according to the club's disciplinary rules.

Date: _____

I wish to report a violation of Club rules.

Date of violation: _____ Time: _____ Event: _____ (Safety/Club Rules /Courtesy etc)

Incident location: (clubhouse/ pistol range, 50 yd range etc)

(Note - Date, time and location data requested above is important for researching video captured by our surveillance cameras)

Member(s) involved in the violation: If names unknown identify number and gender (ie. 2male/1female), if possible, vehicle plate #

Information describing what occurred:

Other witnesses present:

Submitted By: (PLEASE PRINT)

Place the completed form in the box located on the closet door. Access to the box is restricted to a small number of personnel in the SRGC leadership only.